

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.			
GENERAL	MUNICIPAL COURTS		110-03-210-50000 AADF500			
WORK PROGRAM						
It is the responsibility of the Municipal Courts to operate the City's court system in such a manner that the public's confidence in a fair, impartial, and efficient judicial system is maintained.						
The Municipal Courts will operate one police court, and two traffic courts throughout the 1978 calendar year. It is anticipated that the city will process over 8,500 cases through the Police court and that the Traffic courts will handle in excess of 250,000 parking and moving violations. The courts will continue in 1978 to provide records required by the State and maintain its own system in a manner that information needed to operate the total system will be constantly accurate and available. Improvement of the courts data processing system will be continually made in order to obtain this objective. In accordance with State law the courts now conduct an expungement program for annulment of records for purposes of insurance and employment.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	1976	BUDGET 1977	BUDGET 1978		1977	1978
Municipal Courts Clerk	1	1	1	1347-1898	\$ 17,744	\$ 20,905
Deputy Clerk of Municipal Courts	0	1	1	1202-1598	18,092	16,160
Police Court Deputy Clerk	1	0	0			
Chief Bailiff and Parole Officer	0	1	1	1073-1426	15,418	17,108
Bailiff and Parole Officer	3	2	2	958-1202	28,008	30,500
Administrative Aide III	1	1	1	958-1202	12,971	14,552
Judge Police Court Division I	1	1	1		8,968	8,968
Judge Traffic Court Division I	1	1	1		8,968	8,968
Judge Traffic Court Division II	1	1	1		8,968	8,968
Cashier II	1	1	1	685-906	10,082	10,869
Account Clerk II	1	1	1	685-906	10,254	10,869
Secretary	1	1	1	648-906	8,799	9,865
Cashier I	1	1	1	613-810	9,164	9,714
Tabulator Machine Operator II	0	0	1	685-906		9,994
Tabulator Machine Operator I	1	1	1	580-765	8,665	9,185
Teller	7	7	7	549-724	55,803	56,393
Clerk II	1	1	3	549-724	7,685	22,903
Key Punch Operator I	3	3	2	549-724	22,292	14,969
Typist Clerk	7	7	7	519-685	45,150	48,168
Clerk II (P.T.)	1	1	0		4,063	
Sub-Total	33	33	34		\$301,094	\$329,058
Add: Longevity					4,751	4,523
Total					\$305,845	\$333,581
Full-Time Equivalent	32.5	32.5	34			
First Quarter						\$ 88,860
Second Quarter						76,394
Third Quarter						90,223
Fourth Quarter						78,104
Total						\$333,581

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.	
GENERAL	MUNICIPAL COURTS	PROBATION & PAROLE	110-03-210-50010 AADF501	
BUDGET COMMENTS				
<p>The 1978 budget of \$96,780 reflects an increase of \$9,625 above the 1977 budget of \$87,155.</p> <p>This increase is due almost entirely to the \$9,000 allocated for an increase in the judges' salaries.</p> <p>All other accounts reflect only small increases over 1977.</p>				
ACCOUNT CLASSIFICATION		ACTUAL 1976	BUDGET 1977	BUDGET 1978
PERSONAL SERVICES				
110 Salaries & Wages		\$ 20,292	\$ 82,390	\$ 91,560
120 Employee Claims				
TOTAL PERSONAL SERVICES		\$ 20,292	\$ 82,390	\$ 91,560
CONTRACTUAL SERVICES				
210 Utilities		\$		
220 Communications		84	1,050	1,300
230 Transportation			75	100
240 Advertising				
250 Insurance				
260 Dues and Subscriptions				
270 Professional Services				
280 Maint. of Bldgs & Improvements				
290 Maintenance of Equipment			120	120
295 Other Contractual Services		315	2,520	2,600
TOTAL CONTRACTUAL SERVICES		\$ 399	\$ 3,765	\$ 4,120
COMMODITIES				
310 Office Supplies		\$ 60	\$ 1,000	\$ 1,100
320 Clothing and Linen				
330 Food, Drugs & Chemicals				
340 Opr. Supplies - Buildings & Improvements				
350 Repair Parts - Buildings & Improvements				
360 Operating Supplies - Equipment				
370 Repair Parts - Equipment				
380 Operating Supplies - Construction				
390 Minor Apparatus and Tools				
395 Other Commodities				
TOTAL COMMODITIES		\$ 60	\$ 1,000	\$ 1,100
CAPITAL OUTLAY				
410 Land				
420 Buildings				
430 Improvements Other Than Bldgs.				
440 Office Equipment				
450 Vehicular Equipment				
460 Operating Equipment				
470 Other Capital Outlay				
TOTAL CAPITAL OUTLAY				
SUB-TOTAL		\$ 20,751	\$ 87,155	\$ 96,780
GRAND TOTAL		\$ 20,751	\$ 87,155	\$ 96,780

FUND GENERAL	DEPARTMENT MUNICIPAL COURTS	DIVISION PROBATION AND PAROLE		ACTIVITY NO. 110-03-210-50010 AADF501		
WORK PROGRAM						
The Probation and Parole program is directed toward all problems encountered by the Municipal Court judges. This office not only monitors offenders, they also direct their efforts toward education and rehabilitation of parolees which involve activities in assisting the uneducated and indigent by directing them to proper places for assistance. The total effort of this activity is directed toward reducing recurring incidents of crime which place a burden on law enforcement, judicial, and correctional systems. It is anticipated that the 1978 program will provide services for over 1,000 offenders.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	1976	BUDGET 1977	BUDGET 1978		1977	1978
Chief Bailif and Parole Officer	1	1	1	1073-1426	\$ 16,140	\$ 17,108
Municipal Court Bailif and Parole Officer	3	3	3	958-1272	42,380	41,519
Clerk II	1	1	1	549-724	7,750	7,641
Typist Clerk	.5	1	1	520-685	6,400	7,168
Subtotal	6	6	6		\$ 72,670	\$ 73,436
ADD: Longevity					752	156
Judges Compensation					8,968	17,968
TOTAL					\$ 82,390	\$ 91,560
Full time Equivalent	5.5	6	6			
First Quarter						\$ 24,332
Second Quarter						21,161
Third Quarter						24,809
Forth Quarter						21,258
TOTAL						\$ 91,560

